**Explanatory writing vocabulary/ technical terms list**

**These words and phrases can help you create a logical flow in your explanatory essay, making it easier for your readers to follow and understand your ideas.**

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| --- | --- | --- | --- |
| **Verbal Communication:**   * Articulate * Clarity * Expressiveness * Enunciation * Eloquence * Fluency * Conciseness * Persuasiveness * Coherence | **Nonverbal Communication:**  Body language  Facial expressions  Gestures  Posture  Eye contact  Proximity  Paralanguage (tone, pitch, rhythm) | **Interpersonal Communication:**  Empathy  Active listening  Feedback  Trust  Conflict resolution  Understanding  Collaboration | **Technological Communication:**  Email etiquette  Virtual communication  Social media literacy  Online collaboration  Video conferencing  Digital presence  Cybersecurity awareness  Digital literacy |
| **Written Communication:**   * Clarity * Coherence * Conciseness * Precision * Professionalism * Grammar and syntax | **Active Listening:**   * Attentiveness * Empathy * Understanding * Receptivity * Engagement * Validation * Reflection | **Analyzing the Problem:**   * Assessment * Diagnosis * Evaluation * Identifying * Examination * Inspection * Diagnosing | **Discussing and Brainstorming:**   * Collaboration * Teamwork * Dialogue * Idea generation * Exchange of ideas |
| **Introduction:**   1. Firstly 2. Initially 3. To begin with 4. In the first place 5. Introduction to 6. As an introduction 7. One important aspect is 8. It is essential to note that | **Body Paragraphs - Adding Information:**  9. Additionally  10. Furthermore  11.Moreover  12.In addition to  13.Not only... but also  14.Besides  **Body Paragraphs - Contrasting Ideas:** 18. On the contrary  19.However  20.Nevertheless | 21.Nonetheless  22.Conversely  23.In contrast  24.Although  25.Even though  **Body Paragraphs - Sequencing:**   26. Next  27.Then  28.Afterward  29.Finally  30.Consequently  31.As a result  32.Therefore  33.Accordingly | **Conclusion:**  34.In conclusion  35.To sum up  36.In summary  37.Overall  38.Consequently  39.Hence  40.As a result  41.Therefore  42.To conclude |