**Year 7**

**Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

 **Explanatory Writing checklist**

Staple that checklist to your writing and tick the elements you have used in your writing – First draft

|  |  |
| --- | --- |
| **Features** | **S** |
| A clear title |  |
| Subheadings |  |
| Third person  |  |
| Present tense |  |
| The **first** sentence in each paragraph gives the **key idea** |  |
| Formal impersonal language |  |
| Facts  |  |
| Technical words to do with the subject |  |
| Opening sentence about the topic |  |
| Chronological order |  |
|  Use conjunctions for each step |  |
| A variety of punctuation marks: dashes, brackets, colons & semi-colons |  |

 Homework- Writing

Write an essay giving a personal view of the importance of communication in the world today.

You could include some of the following in your article:

o the ways in which we communicate, for example our senses, mobile phones, the internet, etc

o how good communication can help to avoid problems

o situations in which you find communicating with other people difficult

o situations In which you are good at communicating